

**SECRET**

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PADP  
4 DEC 1968

MEMORANDUM FOR: Chief, Personnel and Training Staff, OL  
Chief, Planning Staff, OL  
Chief, Security Staff, OL  
Chief, Logistics Services Division, OL  
Chief, Printing Services Division, OL  
Chief, Procurement Division, OL  
Chief, Real Estate and Construction Division, OL  
Chief, Supply Division, OL

SUBJECT : Data Parameters of and Management Responsibility  
for the Contract Information System

1. Attached for your information is a copy of a memorandum, subject as above, addressed to the Chief, Support Services Staff, DD/S. This memorandum establishes Office of Logistics policy concerning inputs into and degree of the responsibility for the current endeavor of the Support Information Processing System (SIPS) Staff to design an overall Agency Contract Information System. While it is possible that future developments in the SIPS design may see us amend the contents of the attachment, the current policy of this Office is as stated.

2. Please insure that this memorandum, with the attachment, is circulated to all personnel whose duties are such that they may be involved in this particular matter. Please further insure that they understand the contents of the attachment, and that they are briefed concerning their responsibilities to make suggestions only within this frame of reference.

  
Deputy Director of Logistics

25X1A

Att

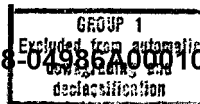
Distribution:

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DD/L:  (3 Dec 68)

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